

## 2019-2020 Budget Detail

| Service with Elements                              |                    | Year to date                  |                               |                                 | Outturn Forecast   |                                 |                                 | Budget Holders' Comments on Variances to Profiled Budgets & Outturn<br><i>Accountants' Comments in Italics</i>  |
|--|--------------------|-------------------------------|-------------------------------|---------------------------------|--------------------|---------------------------------|---------------------------------|---|
|  |                    | Budget to 30th September<br>£ | Actual to 30th September<br>£ | Variance to 30th September<br>£ | Annual Budget<br>£ | Expected Total by Year End<br>£ | Variance expected 31/03/20<br>£ |   |
| <b>STRATEGIC MANAGEMENT</b>                        |                    |                               |                               |                                 |                    |                                 |                                 |   |
| Chief Executive : Alex Parmley                     |                    |                               |                               |                                 |                    |                                 |                                 |   |
| Service Manager: Alex Parmley                      |                    |                               |                               |                                 |                    |                                 |                                 |   |
| MANAGEMENT BOARD (DMB)                             | Expenditure        | 318,480                       | 301,798                       | (16,682)                        | 599,460            | 599,460                         | 0                               | Underspend to date is in respect of consultants fees and events expenditure. No variance is anticipated on the budgets at year end  |
|  | Income             | (47,000)                      | (52,968)                      | (5,968)                         | (47,000)           | (47,000)                        | 0                               |   |
| Portfolio Holder: <b>Cllr Val Keitch</b>           | TOTAL              | 271,480                       | 248,830                       | (22,650)                        | 552,460            | 552,460                         | 0                               |   |
| Service Manager: Sara Kelly                        |                    |                               |                               |                                 |                    |                                 |                                 |   |
| TRANSFORMATION (DMT)                               | Expenditure        | 72,340                        | (485,177)                     | (557,517)                       | 72,340             | 72,340                          | 0                               | The variance is due to a 2018/19 year end accrual for pension strain costs that are paid over a 3 year period but accounted for in 2018/19. The 2019/20 expenditure for the continuation of the programme is funded from the Transformation Reserve.  |
|  | Income             | (72,340)                      | (72,340)                      | 0                               | (72,340)           | (72,340)                        | 0                               |   |
| Portfolio Holder: <b>Cllr Val Keitch</b>           | TOTAL              | 0                             | (557,517)                     | (557,517)                       | 0                  | 0                               | 0                               |   |
| <b>TOTAL STRATEGIC MANAGEMENT</b>                  | <b>Expenditure</b> | <b>390,820</b>                | <b>(183,379)</b>              | <b>(574,199)</b>                | <b>671,800</b>     | <b>671,800</b>                  | <b>0</b>                        |   |
|  | <b>Income</b>      | <b>(119,340)</b>              | <b>(125,308)</b>              | <b>(5,968)</b>                  | <b>(119,340)</b>   | <b>(119,340)</b>                | <b>0</b>                        |   |
|  | <b>TOTAL</b>       | <b>271,480</b>                | <b>(308,687)</b>              | <b>(580,167)</b>                | <b>552,460</b>     | <b>552,460</b>                  | <b>0</b>                        |   |
| <b>TOTAL CHIEF EXECUTIVE</b>                       | <b>Expenditure</b> | <b>390,820</b>                | <b>(183,379)</b>              | <b>(574,199)</b>                | <b>671,800</b>     | <b>671,800</b>                  | <b>0</b>                        |   |
|  | <b>Income</b>      | <b>(119,340)</b>              | <b>(125,308)</b>              | <b>(5,968)</b>                  | <b>(119,340)</b>   | <b>(119,340)</b>                | <b>0</b>                        |   |
|  | <b>TOTAL</b>       | <b>271,480</b>                | <b>(308,687)</b>              | <b>(580,167)</b>                | <b>552,460</b>     | <b>552,460</b>                  | <b>0</b>                        |   |
| <b>COMMERCIAL SERVICES &amp; INCOME GENERATION</b> |                    |                               |                               |                                 |                    |                                 |                                 |   |
| Director: Clare Pestell                            |                    |                               |                               |                                 |                    |                                 |                                 |   |
| <b>Arts &amp; Entertainment</b>                    |                    |                               |                               |                                 |                    |                                 |                                 |   |
| Service Manager: Adam Burgan                       |                    |                               |                               |                                 |                    |                                 |                                 |   |
| OCTAGON (GOC)                                      | Expenditure        | 1,085,270                     | 923,085                       | (162,185)                       | 2,136,220          | 2,316,320                       | 180,100                         | Overspends in wages, performance costs and advertising offset by increased ticket income and strong secondary spend income.<br>A strong first six months coupled with advanced sales lead a prediction to end the year on budget.   |
|  | Income             | (939,829)                     | (1,254,412)                   | (314,583)                       | (1,850,530)        | (2,032,670)                     | (182,140)                       |   |
| Portfolio Holder: <b>Cllr John Clarke</b>          | TOTAL              | 145,441                       | (331,327)                     | (476,768)                       | 285,690            | 283,650                         | (2,040)                         |   |
| WESTLANDS (GWL)                                    | Expenditure        | 666,940                       | 549,035                       | (117,905)                       | 1,388,850          | 1,388,850                       |                                 | Expenditure on building maintenance still to be made therefore variance showing now not expected to be there at year end.<br><br>Steady growth in income on food and drinks sales, increased ticket sales as audiences develop and strong room hire are leading to prediction that we will end the year inline with budget. Busy Christmas period still to come.  |
|  | Income             | (577,960)                     | (553,711)                     | 24,249                          | (1,230,890)        | (1,230,890)                     |                                 |   |
| Portfolio Holder: <b>Cllr John Clarke</b>          | TOTAL              | 88,980                        | (4,676)                       | (93,656)                        | 157,960            | 157,960                         | 0                               |   |
| <b>TOTAL ARTS &amp; ENTERTAINMENT</b>              | <b>Expenditure</b> | <b>1,752,210</b>              | <b>1,472,120</b>              | <b>(280,090)</b>                | <b>3,525,070</b>   | <b>3,705,170</b>                | <b>180,100</b>                  |   |
|  | <b>Income</b>      | <b>(1,517,789)</b>            | <b>(1,808,123)</b>            | <b>(290,334)</b>                | <b>(3,081,420)</b> | <b>(3,263,560)</b>              | <b>(182,140)</b>                |   |
|  | <b>TOTAL</b>       | <b>234,421</b>                | <b>(336,003)</b>              | <b>(570,424)</b>                | <b>443,650</b>     | <b>441,610</b>                  | <b>(2,040)</b>                  |   |
| <b>Environmental Services</b>                      |                    |                               |                               |                                 |                    |                                 |                                 |   |
| Service Manager: Chris Cooper                      |                    |                               |                               |                                 |                    |                                 |                                 |   |
| STREETSCENE (KHT)                                  | Expenditure        | 1,637,517                     | 1,633,100                     | (4,417)                         | 3,205,320          | 3,205,320                       | 0                               | Very pleased with the control on expenditure, notably we have some underspends due to vacant posts across the structure, but we are looking to control our costs closely throughout the year.<br>Despite the payment for the Recreation Ground coming through slightly early, making the budget appear £26k better than it actually is, we are very pleased with the income levels to date & we will continue to pursue opportunities as they present themselves. |
|  | Income             | (628,848)                     | (766,109)                     | (137,261)                       | (1,496,860)        | (1,496,860)                     | 0                               |   |
| Portfolio Holder: <b>Cllr Sarah Dyke</b>           | TOTAL              | 1,008,669                     | 866,991                       | (141,678)                       | 1,708,460          | 1,708,460                       | 0                               |   |

| Service with Elements                          |                    | Year to date                  |                               |                                 | Outturn Forecast   |                                 |                                 | Budget Holders' Comments on Variances to Profiled Budgets & Outturn<br><i>Accountants' Comments in Italics</i>  |
|--|--------------------|-------------------------------|-------------------------------|---------------------------------|--------------------|---------------------------------|---------------------------------|---|
|  |                    | Budget to 30th September<br>£ | Actual to 30th September<br>£ | Variance to 30th September<br>£ | Annual Budget<br>£ | Expected Total by Year End<br>£ | Variance expected 31/03/20<br>£ |   |
| WASTE & RECYCLING (KWT)                        | Expenditure        | 3,191,275                     | 3,148,061                     | (43,214)                        | 6,390,120          | 6,390,120                       | 0                               | The variance is due to a 2018/19 year end accrual for £43k in respect of settlement with Somerset Waste Partnership (SWP) for last years contract. An invoice is expected for settlement once the SWP board has agreed the year end balances. The SWP contract monitoring to the end of July shows early indications of a slight underspend on the contract.<br>The variance is due to a 2018/19 year end accrual for £193K recyclcemore surplus held by Somerset Waste Partnership. Garden Waste income has exceeded the 2019/20 budget by £54K at the end of quarter 2.   |
|  | Income             | (1,299,907)                   | (1,176,717)                   | 123,190                         | (1,778,740)        | (1,828,740)                     | (50,000)                        |   |
| Portfolio Holder: <b>Cllr Sarah Dyke</b>       | TOTAL              | 1,891,368                     | 1,971,344                     | 79,976                          | 4,611,380          | 4,561,380                       | (50,000)                        |   |
| <b>TOTAL ENVIRONMENTAL SERVICES</b>            | <b>Expenditure</b> | <b>4,828,792</b>              | <b>4,781,161</b>              | <b>(47,631)</b>                 | <b>9,595,440</b>   | <b>9,595,440</b>                | <b>0</b>                        |   |
|  | <b>Income</b>      | <b>(1,928,755)</b>            | <b>(1,942,826)</b>            | <b>(14,071)</b>                 | <b>(3,275,600)</b> | <b>(3,325,600)</b>              | <b>(50,000)</b>                 |   |
|  | <b>TOTAL</b>       | <b>2,900,037</b>              | <b>2,838,335</b>              | <b>(61,702)</b>                 | <b>6,319,840</b>   | <b>6,269,840</b>                | <b>(50,000)</b>                 |   |
| <b>Income / Opportunity Development</b>        |                    |                               |                               |                                 |                    |                                 |                                 |   |
| Service Manager: James Divall/ Justine Parton  |                    |                               |                               |                                 |                    |                                 |                                 |   |
| INCOME/ OPPORTUNITY DEVELOPMENT (IOD)          | Expenditure        | 200,570                       | 247,413                       | 46,843                          | 368,400            | 394,700                         | 26,300                          | As previously reported the majority of the expenditure variance is in respect of National Non Domestic Rates, a refund will be received on an element of this when the second floor is occupied.<br>Anticipated shortfall of income in respect on rental income at YIC  |
|  | Income             | (457,416)                     | (393,732)                     | 63,684                          | (484,750)          | (450,510)                       | 34,240                          |   |
| Portfolio Holder: <b>Cllr John Clarke</b>      | TOTAL              | (256,846)                     | (146,319)                     | 110,527                         | (116,350)          | (55,810)                        | 60,540                          |   |
| <b>TOTAL INCOME/ OPPORTUNITY DEVELOPMENT</b>   | <b>Expenditure</b> | <b>200,570</b>                | <b>247,413</b>                | <b>46,843</b>                   | <b>368,400</b>     | <b>394,700</b>                  | <b>26,300</b>                   |   |
|  | <b>Income</b>      | <b>(457,416)</b>              | <b>(393,732)</b>              | <b>63,684</b>                   | <b>(484,750)</b>   | <b>(450,510)</b>                | <b>34,240</b>                   |   |
|  | <b>TOTAL</b>       | <b>(256,846)</b>              | <b>(146,319)</b>              | <b>110,527</b>                  | <b>(116,350)</b>   | <b>(55,810)</b>                 | <b>60,540</b>                   |   |
| <b>Leisure, Recreation &amp; Tourism</b>       |                    |                               |                               |                                 |                    |                                 |                                 |   |
| Service Manager: Katy Menday                   |                    |                               |                               |                                 |                    |                                 |                                 |   |
| COUNTRYSIDE (GCT)                              | Expenditure        | 341,497                       | 358,377                       | 16,880                          | 651,060            | 651,060                         | 0                               | Expenditure is higher than usual for this time of year, due to a busy summer season of events requiring casual staff cover, this is due to be offset by £2K grant income in October. Staff costs are projected to exceed budget due to the need to provide cover for absence.<br>Agri environment scheme for Ham Hill has changed its payments, we now expect one lump sum towards the end of the financial year. Chard Reservoir has increased income this year due to policy and management of charging for reptile translocations from developments. Ninesprings cafe has performed well in part due to the popularity of Park Yoga. |
|  | Income             | (141,240)                     | (205,201)                     | (63,961)                        | (309,340)          | (309,340)                       | 0                               |   |
| Portfolio Holder: <b>Cllr Mike Best</b>        | TOTAL              | 200,257                       | 153,176                       | (47,081)                        | 341,720            | 341,720                         | 0                               |   |
| YEovil RECREATION CENTRE (GSP)                 | Expenditure        | 138,142                       | 149,698                       | 11,556                          | 306,280            | 306,280                         | 0                               | Higher staff costs over summer period will now reduce as Galley opening hours reduce, bringing expenditure budget back inline. There is work needed on the discus cage and replacement athletics equipment, but this can come from the sinking fund.<br>Winter bookings for grass pitches and the AGP are increased on previous years and still improving; meaning income will continue to perform well.  |
|  | Income             | (83,580)                      | (87,283)                      | (3,703)                         | (125,580)          | (125,580)                       | 0                               |   |
| Portfolio Holder: <b>Cllr Mike Best</b>        | TOTAL              | 54,562                        | 62,415                        | 7,853                           | 180,700            | 180,700                         | 0                               |   |
| TOURISM & HERITAGE (GTR)                       | Expenditure        | 122,845                       | 134,318                       | 11,473                          | 258,390            | 258,390                         | 0                               | Wages expenditure high throughout summer months in Tourist Information Centres, will reduce from October to bring budget back in line.<br>Grant income due in from Somerset Skills and Learning for courses delivered, Yeovil Town Council supporting the Community Heritage Officer and also advertising for the 2020 garden leaflet. Income (events and ticket sales) has been reduced at Petters way due to disruption of build phase.   |
|  | Income             | (49,575)                      | (35,355)                      | 14,220                          | (97,910)           | (97,910)                        | 0                               |   |
| Portfolio Holder: <b>Cllr Mike Best</b>        | TOTAL              | 73,270                        | 98,963                        | 25,693                          | 160,480            | 160,480                         | 0                               |   |
| <b>TOTAL LEISURE, RECREATION &amp; TOURISM</b> | <b>Expenditure</b> | <b>602,484</b>                | <b>642,393</b>                | <b>39,909</b>                   | <b>1,215,730</b>   | <b>1,215,730</b>                | <b>0</b>                        |   |
|  | <b>Income</b>      | <b>(274,395)</b>              | <b>(327,839)</b>              | <b>(53,444)</b>                 | <b>(532,830)</b>   | <b>(532,830)</b>                | <b>0</b>                        |   |
|  | <b>TOTAL</b>       | <b>328,089</b>                | <b>314,554</b>                | <b>(13,535)</b>                 | <b>682,900</b>     | <b>682,900</b>                  | <b>0</b>                        |   |
| <b>Property, Land &amp; Development</b>        |                    |                               |                               |                                 |                    |                                 |                                 |   |
| Service Manager: Robert Orrett                 |                    |                               |                               |                                 |                    |                                 |                                 |   |
| BIRCHFIELD (CIBF)                              | Expenditure        | 21,980                        | 20,928                        | (1,052)                         | 64,290             | 64,290                          | 0                               |   |
|  | Income             | 0                             | 0                             | 0                               | 0                  | 0                               | 0                               |   |
| Portfolio Holder: <b>Cllr Sarah Dyke</b>       | TOTAL              | 21,980                        | 20,928                        | (1,052)                         | 64,290             | 64,290                          | 0                               |   |



| Service with Elements                     |                    | Year to date             |                          |                            | Outturn Forecast |                            |                            | Budget Holders' Comments on Variances to Profiled Budgets & Outturn<br><i>Accountants' Comments in Italics</i>   |
|---|--------------------|--------------------------|--------------------------|----------------------------|------------------|----------------------------|----------------------------|--|
|   |                    | Budget to 30th September | Actual to 30th September | Variance to 30th September | Annual Budget    | Expected Total by Year End | Variance expected 31/03/20 |  |
|   |                    | £                        | £                        | £                          | £                | £                          | £                          |  |
| Service Manager: Kirsty Larkins           |                    |                          |                          |                            |                  |                            |                            |  |
| CASE TEAM (DCT)                           | Expenditure        | 852,635                  | 813,806                  | (38,829)                   | 1,705,270        | 1,705,270                  | 0                          | Monitoring spend carefully and will continue to do so.   |
|   | Income             | (68,660)                 | (68,660)                 | 0                          | (68,660)         | (68,660)                   | 0                          |  |
| Portfolio Holder: <b>Cllr Tony Lock</b>   | TOTAL              | 783,975                  | 745,146                  | (38,829)                   | 1,636,610        | 1,636,610                  | 0                          |  |
| <b>TOTAL CASE TEAM</b>                    | <b>Expenditure</b> | <b>852,635</b>           | <b>813,806</b>           | <b>(38,829)</b>            | <b>1,705,270</b> | <b>1,705,270</b>           | <b>0</b>                   |  |
|   | <b>Income</b>      | <b>(68,660)</b>          | <b>(68,660)</b>          | <b>0</b>                   | <b>(68,660)</b>  | <b>(68,660)</b>            | <b>0</b>                   |  |
|   | <b>TOTAL</b>       | <b>783,975</b>           | <b>745,146</b>           | <b>(38,829)</b>            | <b>1,636,610</b> | <b>1,636,610</b>           | <b>0</b>                   |  |
| <b>Service Delivery Functions</b>         |                    |                          |                          |                            |                  |                            |                            |  |
| Service Manager: Nigel Marston            |                    |                          |                          |                            |                  |                            |                            |  |
| ENFORCEMENT & COMPLIANCE (DEC)            | Expenditure        | 23,310                   | 23,290                   | (20)                       | 46,620           | 46,620                     | 0                          | On target  |
|   | Income             | 0                        | 0                        | 0                          | 0                | 0                          | 0                          |  |
| Portfolio Holder: <b>Cllr Tony Lock</b>   | TOTAL              | 23,310                   | 23,290                   | (20)                       | 46,620           | 46,620                     | 0                          |  |
| REVENUES & BENEFITS (FBN)                 | Expenditure        | 302,857                  | 254,111                  | (48,746)                   | 521,260          | 501,260                    | (20,000)                   | It is anticipated that there will be a small underspend of approx. £20k at end of year relating to court and bailiff fees and electronic bank charges. The main area of concern is with the level of income from court and liability order costs. It is £120k down on profiled amount due to reduced volume of recovery activity in the 1st half of the year. A plan is in place to clear the backlog of summons during this month (Oct). It is anticipated that income will still be below target at end of year - the extent of this is not known at this time. We will have a much clearer idea at end of Q3. |
|   | Income             | (183,653)                | (145,069)                | 38,584                     | (524,640)        | (474,640)                  | 50,000                     |  |
| Portfolio Holder: <b>Cllr Mike Best</b>   | TOTAL              | 119,204                  | 109,042                  | (10,162)                   | (3,380)          | 26,620                     | 30,000                     |  |
| HOUSING BENEFIT SUBSIDY (FHB)             | Expenditure        | 14,373,775               | 13,911,714               | (462,061)                  | 28,747,550       | 28,747,550                 | 0                          | Our latest subsidy monitor shows that we have a small variance of £50k. Subsidy is monitored monthly and the subsidy claim externally audited and finally adjusted autumn 2020.  |
|   | Income             | (13,555,567)             | (13,560,861)             | (5,294)                    | (29,318,510)     | (29,318,510)               | 0                          |  |
| Portfolio Holder: <b>Cllr Mike Best</b>   | TOTAL              | 818,208                  | 350,853                  | (467,355)                  | (570,960)        | (570,960)                  | 0                          |  |
| HOUSING STANDARDS (HCP)                   | Expenditure        | 48,330                   | 44,109                   | (4,221)                    | 96,660           | 96,660                     | 0                          | Income over budget due to receipts in advance for multiple year licenses for Houses in Multiple Occupation   |
|   | Income             | (33,725)                 | (79,061)                 | (45,336)                   | (67,450)         | (57,450)                   | 10,000                     |  |
| Portfolio Holder: <b>Cllr Val Keitch</b>  | TOTAL              | 14,605                   | (34,952)                 | (49,557)                   | 29,210           | 39,210                     | 10,000                     |  |
| ENV HEALTH & COMM PROTECTION (HEH)        | Expenditure        | 226,525                  | 188,884                  | (37,641)                   | 447,960          | 447,960                    | 0                          | Salaries budgets less than the profile due to a vacant post. Underspends against profile on travel allowances and equipment, tools and materials budgets.  |
|   | Income             | (48,425)                 | (35,229)                 | 13,196                     | (69,820)         | (69,820)                   | 0                          | Expected to meet target at year end.   |
| Portfolio Holder: <b>Cllr Mike Best</b>   | TOTAL              | 178,100                  | 153,655                  | (24,445)                   | 378,140          | 378,140                    | 0                          |  |
| HOUSING (HHL)                             | Expenditure        | 824,723                  | 745,748                  | (78,975)                   | 1,502,391        | 1,502,391                  | 0                          | On target  |
|   | Income             | (782,601)                | (692,681)                | 89,920                     | (908,811)        | (908,811)                  | 0                          |  |
| Portfolio Holder: <b>Cllr Val Keitch</b>  | TOTAL              | 42,122                   | 53,067                   | 10,945                     | 593,580          | 593,580                    | 0                          |  |
| LICENSING (HLC)                           | Expenditure        | 61,000                   | 56,226                   | (4,774)                    | 115,280          | 115,280                    | 0                          | On target  |
|   | Income             | (105,603)                | (177,081)                | (71,478)                   | (326,650)        | (376,650)                  | (50,000)                   | Income has exceeded budget due to an increase in applications and increased fees   |
| Portfolio Holder: <b>Cllr John Clarke</b> | TOTAL              | (44,603)                 | (120,855)                | (76,252)                   | (211,370)        | (261,370)                  | (50,000)                   |  |
| CARELINE (HWL)                            | Expenditure        | 59,460                   | 46,003                   | (13,457)                   | 114,920          | 114,920                    | 0                          | We have underspent on printing and marketing but have a plan to increase promotion of the service in the second half of the year. It is anticipated that spend will be broadly on target at end of year.   |
|   | Income             | (385,465)                | (397,268)                | (11,803)                   | (427,850)        | (437,850)                  | (10,000)                   | We are slightly ahead of income target mid year and it is anticipated that this will still be the case at end of year  |
| Portfolio Holder: <b>Cllr Mike Best</b>   | TOTAL              | (326,005)                | (351,265)                | (25,260)                   | (312,930)        | (322,930)                  | (10,000)                   |  |
| ENFORCEMENT (KET)                         | Expenditure        | 17,888                   | 23,903                   | 6,015                      | 31,440           | 31,440                     | 0                          | Overspend on salary budget.  |
|   | Income             | (1,500)                  | (38)                     | 1,462                      | (3,000)          | (3,000)                    | 0                          |  |
| Portfolio Holder: <b>Cllr Sarah Dyke</b>  | TOTAL              | 16,388                   | 23,865                   | 7,477                      | 28,440           | 28,440                     | 0                          |  |
| LAND CHARGES (LLC)                        | Expenditure        | 25,075                   | 9,264                    | (15,811)                   | 50,150           | 50,150                     | 0                          | Income below target due to customers choosing to use alternative services due to SSDC backlog. New staff recruited and service expected to improve as a result   |
|   | Income             | (219,085)                | (158,357)                | 60,728                     | (438,170)        | (438,170)                  | 0                          |  |
| Portfolio Holder: <b>Cllr John Clarke</b> | TOTAL              | (194,010)                | (149,093)                | 44,917                     | (388,020)        | (388,020)                  | 0                          |  |
| RIGHTS OF WAY (LRW)                       | Expenditure        | 1,405                    | 931                      | (474)                      | 2,810            | 2,810                      | 0                          | On target  |
|   | Income             | (8,250)                  | (8,688)                  | (438)                      | (16,500)         | (16,500)                   | 0                          |  |
| Portfolio Holder: <b>Cllr Sarah Dyke</b>  | TOTAL              | (6,845)                  | (7,757)                  | (912)                      | (13,690)         | (13,690)                   | 0                          |  |
| BUILDING CONTROL (RBC)                    | Expenditure        | 143,780                  | 248,538                  | 104,758                    | 446,310          | 591,310                    | 145,000                    | Ongoing cost of agency staff   |

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|---|--------------------|--------------------------|--------------------------|----------------------------|---------------------|----------------------------|----------------------------|---|
|   |                    | Budget to 30th September | Actual to 30th September | Variance to 30th September | Annual Budget       | Expected Total by Year End | Variance expected 31/03/20 |   |
|   |                    | £                        | £                        | £                          | £                   | £                          | £                          |   |
|   | Income             | (222,107)                | (217,668)                | 4,439                      | (561,240)           | (561,240)                  | 0                          | Increased competition of approved inspectors due to ex staff now working for a private company.   |
| Portfolio Holder: <b>Cllr John Clarke</b> | TOTAL              | (78,327)                 | 30,870                   | 109,197                    | (114,930)           | 30,070                     | 145,000                    |   |
| DEVELOPMENT MANAGMENT (RDC)               | Expenditure        | 538,525                  | 507,792                  | (30,733)                   | 1,065,750           | 1,065,750                  | 0                          |   |
|   | Income             | (961,905)                | (884,208)                | 77,697                     | (1,781,380)         | (1,781,380)                | 0                          |   |
| Portfolio Holder: <b>Cllr John Clarke</b> | TOTAL              | (423,380)                | (376,416)                | 46,964                     | (715,630)           | (715,630)                  | 0                          | Expected to be on target  |
| ECONOMIC DEVELOPMENT (RED)                | Expenditure        | 77,895                   | 75,979                   | (1,916)                    | 279,790             | 279,790                    | 0                          |   |
|   | Income             | 0                        | 0                        | 0                          | 0                   | 0                          | 0                          |   |
| Portfolio Holder: <b>Cllr John Clarke</b> | TOTAL              | 77,895                   | 75,979                   | (1,916)                    | 279,790             | 279,790                    | 0                          | On target   |
| STREET NAMING & NUMBERING (SSN)           | Expenditure        | 5,005                    | 1,625                    | (3,380)                    | 10,010              | 10,010                     | 0                          | Lack of expenditure due to backlog in providing name plates   |
|   | Income             | (12,090)                 | (16,990)                 | (4,900)                    | (24,180)            | (24,180)                   | 0                          | Income expected to be on target at year end   |
| Portfolio Holder: <b>Cllr John Clarke</b> | TOTAL              | (7,085)                  | (15,365)                 | (8,280)                    | (14,170)            | (14,170)                   | 0                          |   |
| <b>TOTAL SERVICE DELIVERY FUNCTIONS</b>   | <b>Expenditure</b> | <b>16,729,553</b>        | <b>16,138,117</b>        | <b>(591,436)</b>           | <b>33,478,901</b>   | <b>33,603,901</b>          | <b>125,000</b>             |   |
|   | <b>Income</b>      | <b>(16,519,976)</b>      | <b>(16,373,199)</b>      | <b>146,777</b>             | <b>(34,468,201)</b> | <b>(34,468,201)</b>        | <b>0</b>                   |   |
|   | <b>TOTAL</b>       | <b>209,577</b>           | <b>(235,082)</b>         | <b>(444,659)</b>           | <b>(989,300)</b>    | <b>(864,300)</b>           | <b>125,000</b>             |   |
| <b>Localities</b>                         |                    |                          |                          |                            |                     |                            |                            |   |
| Service Manager: Tim Cook                 |                    |                          |                          |                            |                     |                            |                            |   |
| AREA EAST (DAE)                           | Expenditure        | 36,845                   | 20,038                   | (16,807)                   | 53,190              | 53,190                     | 0                          | Generally okay. Some grant underspend profiled for allocation in December 19.   |
|   | Income             | (2,255)                  | (678)                    | 1,577                      | (4,510)             | (4,510)                    | 0                          |   |
| Chairman: <b>Cllr Henry Hobhouse</b>      | TOTAL              | 34,590                   | 19,360                   | (15,230)                   | 48,680              | 48,680                     | 0                          |   |
| AREA NORTH (DAN)                          | Expenditure        | 12,860                   | 4,263                    | (8,597)                    | 23,720              | 23,720                     | 0                          | Generally okay. Further grant spend expected.   |
|   | Income             | (2,540)                  | 0                        | 2,540                      | (5,080)             | (5,080)                    | 0                          |   |
| Chairman: <b>Cllr Adam Dance</b>          | TOTAL              | 10,320                   | 4,263                    | (6,057)                    | 18,640              | 18,640                     | 0                          |   |
| AREA SOUTH (DAS)                          | Expenditure        | 46,475                   | 24,465                   | (22,010)                   | 84,450              | 84,450                     | 0                          | Generally okay. Draw down from reserves required for Yeovil One salary.   |
|   | Income             | (5,850)                  | (7,897)                  | (2,047)                    | (11,700)            | (11,700)                   | 0                          |   |
| Chairman: <b>Cllr Peter Gubbins</b>       | TOTAL              | 40,625                   | 16,568                   | (24,057)                   | 72,750              | 72,750                     | 0                          |   |
| AREA WEST (DAW)                           | Expenditure        | 40,345                   | 15,033                   | (25,312)                   | 63,110              | 63,110                     | 0                          | Boden expenditure budgets can be moved to property. Underspend due to grants spend. Further allocations expected.                       |
|   | Income             | (8,720)                  | (1,121)                  | 7,599                      | (17,440)            | (17,440)                   | 0                          | Income no longer received for Boden Centre.   |
| Chairman: <b>Cllr Jason Baker</b>         | TOTAL              | 31,625                   | 13,912                   | (17,713)                   | 45,670              | 45,670                     | 0                          |   |
| LOCALITY TEAM (DLT)                       | Expenditure        | 267,875                  | 254,074                  | (13,801)                   | 535,750             | 535,750                    | 0                          | Underspend due to vacant hours. Aiming to recruit so no concerns.   |
|   | Income             | 0                        | 0                        | 0                          | 0                   | 0                          | 0                          |   |
| Portfolio Holder: <b>Cllr Tony Lock</b>   | TOTAL              | 267,875                  | 254,074                  | (13,801)                   | 535,750             | 535,750                    | 0                          |   |
| PLAY, HEALTH & WELLBEING (PHW)            | Expenditure        | 70,700                   | 111,845                  | 41,145                     | 141,790             | 141,790                    | 0                          | Current overspend due to timing of invoicing for work completed.  |
|   | Income             | (19,255)                 | (92,823)                 | (73,568)                   | (65,980)            | (65,980)                   | 0                          | Income from commuted sums is variable and some budget profiling needs to be completed.  |
| Portfolio Holder: <b>Cllr Mike Best</b>   | TOTAL              | 51,445                   | 19,022                   | (32,423)                   | 75,810              | 75,810                     | 0                          |   |
| COMMUNITY SAFETY (TCS)                    | Expenditure        | 1,500                    | 2,538                    | 1,038                      | 3,000               | 3,000                      | 0                          | No concerns.  |
|   | Income             | 0                        | 0                        | 0                          | 0                   | 0                          | 0                          |   |
| Portfolio Holder: <b>Cllr Mike Best</b>   | TOTAL              | 1,500                    | 2,538                    | 1,038                      | 3,000               | 3,000                      | 0                          |   |
| <b>TOTAL LOCALITIES</b>                   | <b>Expenditure</b> | <b>476,600</b>           | <b>432,256</b>           | <b>(44,344)</b>            | <b>905,010</b>      | <b>905,010</b>             | <b>0</b>                   |   |
|   | <b>Income</b>      | <b>(38,620)</b>          | <b>(102,519)</b>         | <b>(63,899)</b>            | <b>(104,710)</b>    | <b>(104,710)</b>           | <b>0</b>                   |   |
|   | <b>TOTAL</b>       | <b>437,980</b>           | <b>329,737</b>           | <b>(108,243)</b>           | <b>800,300</b>      | <b>800,300</b>             | <b>0</b>                   |   |
| <b>Regeneration</b>                       |                    |                          |                          |                            |                     |                            |                            |   |
| Service Manager: Natalie Fort             |                    |                          |                          |                            |                     |                            |                            |   |
| REGENERATION (RGE)                        | Expenditure        | 33,550                   | 150,252                  | 116,702                    | 64,850              | 64,850                     | 0                          | Variance due to Regeneration Fund reserve not yet being transferred up to expenditure level. This will be all recified by Q3 reporting. |
|   | Income             | (2,250)                  | (2,250)                  | 0                          | (2,250)             | (2,250)                    | 0                          |   |
| Portfolio Holder: <b>Cllr John Clarke</b> | TOTAL              | 31,300                   | 148,002                  | 116,702                    | 62,600              | 62,600                     | 0                          |   |
| <b>TOTAL REGENERATION</b>                 | <b>Expenditure</b> | <b>33,550</b>            | <b>150,252</b>           | <b>116,702</b>             | <b>64,850</b>       | <b>64,850</b>              | <b>0</b>                   |   |
|   | <b>Income</b>      | <b>(2,250)</b>           | <b>(2,250)</b>           | <b>0</b>                   | <b>(2,250)</b>      | <b>(2,250)</b>             | <b>0</b>                   |   |
|   | <b>TOTAL</b>       | <b>31,300</b>            | <b>148,002</b>           | <b>116,702</b>             | <b>62,600</b>       | <b>62,600</b>              | <b>0</b>                   |   |
| <b>Service Delivery Specialists</b>       |                    |                          |                          |                            |                     |                            |                            |   |
| Service Manager: Nigel Marston            |                    |                          |                          |                            |                     |                            |                            |   |
| SERV DELIVERY LEAD SPECIALISTS (DLS)      | Expenditure        | 125,200                  | 125,136                  | (64)                       | 250,400             | 250,400                    | 0                          | On target   |

| Service with Elements                       |                    | Year to date                |                             |                               | Outturn Forecast    |                               |                                  | Budget Holders' Comments on Variances to Profiled Budgets & Outturn<br>Accountants' Comments in <i>Italics</i> |
|---|--------------------|-----------------------------|-----------------------------|-------------------------------|---------------------|-------------------------------|----------------------------------|--|
|   |                    | Budget to 30th<br>September | Actual to 30th<br>September | Variance to<br>30th September | Annual Budget       | Expected Total<br>by Year End | Variance<br>expected<br>31/03/20 |  |
|   |                    | £                           | £                           | £                             | £                   | £                             | £                                |  |
| Portfolio Holder: <b>Cllr Tony Lock</b>     | Income             | 0                           | 0                           | 0                             | 0                   | 0                             | 0                                |  |
|   | TOTAL              | 125,200                     | 125,136                     | (64)                          | 250,400             | 250,400                       | 0                                |  |
| <b>TOTAL SERVICE DELIVERY SPECIALISTS</b>   | <b>Expenditure</b> | <b>125,200</b>              | <b>125,136</b>              | <b>(64)</b>                   | <b>250,400</b>      | <b>250,400</b>                | <b>0</b>                         |  |
|   | <b>Income</b>      | <b>0</b>                    | <b>0</b>                    | <b>0</b>                      | <b>0</b>            | <b>0</b>                      | <b>0</b>                         |  |
|   | <b>TOTAL</b>       | <b>125,200</b>              | <b>125,136</b>              | <b>(64)</b>                   | <b>250,400</b>      | <b>250,400</b>                | <b>0</b>                         |  |
| <b>Service Delivery Team Managers</b>       |                    |                             |                             |                               |                     |                               |                                  |  |
| Service Manager: Martin Woods               |                    |                             |                             |                               |                     |                               |                                  |  |
| SERVICE DELIVERY - MANAGERS (DTM)           | Expenditure        | 120,640                     | 116,932                     | (3,708)                       | 241,280             | 241,280                       | 0                                | under spend due to vacant hours  |
|   | Income             | 0                           | 0                           | 0                             | 0                   | 0                             | 0                                |  |
| Portfolio Holder: <b>Cllr Tony Lock</b>     | TOTAL              | 120,640                     | 116,932                     | (3,708)                       | 241,280             | 241,280                       | 0                                |  |
| <b>TOTAL SERVICE DELIVERY TEAM MANAGERS</b> | <b>Expenditure</b> | <b>120,640</b>              | <b>116,932</b>              | <b>(3,708)</b>                | <b>241,280</b>      | <b>241,280</b>                | <b>0</b>                         |  |
|   | <b>Income</b>      | <b>0</b>                    | <b>0</b>                    | <b>0</b>                      | <b>0</b>            | <b>0</b>                      | <b>0</b>                         |  |
|   | <b>TOTAL</b>       | <b>120,640</b>              | <b>116,932</b>              | <b>(3,708)</b>                | <b>241,280</b>      | <b>241,280</b>                | <b>0</b>                         |  |
| <b>TOTAL SERVICE DELIVERY</b>               | <b>Expenditure</b> | <b>18,692,588</b>           | <b>18,065,401</b>           | <b>(627,187)</b>              | <b>37,345,161</b>   | <b>37,470,161</b>             | <b>125,000</b>                   |  |
|   | <b>Income</b>      | <b>(16,676,946)</b>         | <b>(16,594,064)</b>         | <b>82,882</b>                 | <b>(34,691,261)</b> | <b>(34,691,261)</b>           | <b>0</b>                         |  |
|   | <b>TOTAL</b>       | <b>2,015,642</b>            | <b>1,471,337</b>            | <b>(544,305)</b>              | <b>2,653,900</b>    | <b>2,778,900</b>              | <b>125,000</b>                   |  |

#### STRATEGY & COMMISSIONING

Director: Netta Meadows

#### Strategy & Comm Case

Service Manager: Jan Gamon

|  |                    |                |                |                |                |                |          |   |
|--|--------------------|----------------|----------------|----------------|----------------|----------------|----------|---|
| STRATEGY & COMM CASE OFFICERS (SCC)      | Expenditure        | 111,380        | 108,846        | (2,534)        | 222,760        | 222,760        | 0        | No variance is anticipated, small underspend to date due to vacancies |
|  | Income             | 0              | 0              | 0              | 0              | 0              | 0        |   |
| Portfolio Holder: <b>Cllr Val Keitch</b> | TOTAL              | 111,380        | 108,846        | (2,534)        | 222,760        | 222,760        | 0        |   |
| <b>TOTAL STRATEGY &amp; COMM CASE</b>    | <b>Expenditure</b> | <b>111,380</b> | <b>108,846</b> | <b>(2,534)</b> | <b>222,760</b> | <b>222,760</b> | <b>0</b> |   |
|  | <b>Income</b>      | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b> |   |
|  | <b>TOTAL</b>       | <b>111,380</b> | <b>108,846</b> | <b>(2,534)</b> | <b>222,760</b> | <b>222,760</b> | <b>0</b> |   |

#### Comms, Marketing & Media

Service Manager: Richard Birch

|   |                    |               |               |                |               |               |          |  |
|---|--------------------|---------------|---------------|----------------|---------------|---------------|----------|--|
| COMMUNICATIONS (CCM)                      | Expenditure        | 45,000        | 41,510        | (3,490)        | 90,000        | 90,000        | 0        | Underspend to date is due to budget profiling, no variance is anticipated on the budget at this stage. |
|   | Income             | 0             | 0             | 0              | 0             | 0             | 0        |  |
| Portfolio Holder: <b>Cllr Val Keitch</b>  | TOTAL              | 45,000        | 41,510        | (3,490)        | 90,000        | 90,000        | 0        |  |
| <b>TOTAL COMMS, MARKETING &amp; MEDIA</b> | <b>Expenditure</b> | <b>45,000</b> | <b>41,510</b> | <b>(3,490)</b> | <b>90,000</b> | <b>90,000</b> | <b>0</b> |  |
|   | <b>Income</b>      | <b>0</b>      | <b>0</b>      | <b>0</b>       | <b>0</b>      | <b>0</b>      | <b>0</b> |  |
|   | <b>TOTAL</b>       | <b>45,000</b> | <b>41,510</b> | <b>(3,490)</b> | <b>90,000</b> | <b>90,000</b> | <b>0</b> |  |

#### Performance, People & Change

Service Manager: Charlotte Jones

|   |                    |                |               |                 |                |                |          |   |
|---|--------------------|----------------|---------------|-----------------|----------------|----------------|----------|---|
| PERFORMANCE PEOPLE & CHANGE (CPL)             | Expenditure        | 160,605        | 99,960        | (60,645)        | 318,980        | 318,980        | 0        | Underspend to date is due to the profiling of training budget, no variance is anticipated at year end |
|   | Income             | 0              | 0             | 0               | 0              | 0              | 0        |   |
| Portfolio Holder: <b>Cllr Val Keitch</b>      | TOTAL              | 160,605        | 99,960        | (60,645)        | 318,980        | 318,980        | 0        |   |
| <b>TOTAL PERFORMANCE, PEOPLE &amp; CHANGE</b> | <b>Expenditure</b> | <b>160,605</b> | <b>99,960</b> | <b>(60,645)</b> | <b>318,980</b> | <b>318,980</b> | <b>0</b> |   |
|   | <b>Income</b>      | <b>0</b>       | <b>0</b>      | <b>0</b>        | <b>0</b>       | <b>0</b>       | <b>0</b> |   |
|   | <b>TOTAL</b>       | <b>160,605</b> | <b>99,960</b> | <b>(60,645)</b> | <b>318,980</b> | <b>318,980</b> | <b>0</b> |   |

#### Strategic Planning

Service Manager: Jan Gamon

|                                    |             |        |        |         |        |        |   |   |
|------------------------------------|-------------|--------|--------|---------|--------|--------|---|---|
| PROCUREMENT, CONTRACT & RISK (CPR) | Expenditure | 31,660 | 27,391 | (4,269) | 58,290 | 58,290 | 0 | Underspend to date is in respect of IT software maintenance budgets, this budget will be vired to IT where the expenditure is being incurred. |
|                                    | Income      | 0      | 0      | 0       | 0      | 0      | 0 |   |

| Service with Elements                        |                    | Year to date             |                          |                            | Outturn Forecast |                            |                            | Budget Holders' Comments on Variances to Profiled Budgets & Outturn<br><i>Accountants' Comments in Italics</i>  |
|--|--------------------|--------------------------|--------------------------|----------------------------|------------------|----------------------------|----------------------------|---|
|  |                    | Budget to 30th September | Actual to 30th September | Variance to 30th September | Annual Budget    | Expected Total by Year End | Variance expected 31/03/20 |   |
|  |                    | £                        | £                        | £                          | £                | £                          | £                          |   |
| Portfolio Holder: <b>Cllr Val Keitch</b>     | TOTAL              | 31,660                   | 27,391                   | (4,269)                    | 58,290           | 58,290                     | 0                          |   |
| PLACE PLANNING (CPS)                         | Expenditure        | 180,772                  | 244,204                  | 63,432                     | 333,750          | 333,750                    | 0                          | The overspend to date is in respect of reserve funded items, the transfer from the associated reserve will be made in October.  |
|  | Income             | (1,280)                  | (57,149)                 | (55,869)                   | (2,560)          | (2,560)                    | 0                          | The partner contributions in respect of the Heart of Wessex Rail partnership have been received, the income will be transferred to the earmarked reserve  |
| Portfolio Holder: <b>Cllr Val Keitch</b>     | TOTAL              | 179,492                  | 187,055                  | 7,563                      | 331,190          | 331,190                    | 0                          |   |
| CONTRACTED SPORTS FACILITIES (GSF)           | Expenditure        | 250,910                  | 178,239                  | (72,671)                   | 484,720          | 484,720                    | 0                          | The expenditure in respect of maintenance of the facilities is less than the profile. However, it is anticipated that the budget will be spent.   |
|  | Income             | (119,930)                | (53,475)                 | 66,455                     | (239,860)        | (239,860)                  | 0                          |   |
| Portfolio Holder: <b>Cllr Val Keitch</b>     | TOTAL              | 130,980                  | 124,764                  | (6,216)                    | 244,860          | 244,860                    | 0                          |   |
| CIVIL CONTINGENCIES AND H&S (HCC)            | Expenditure        | 41,025                   | 25,606                   | (15,419)                   | 81,830           | 81,830                     | 0                          | The budget for standby allowance and overtime is less than the profiled budget  |
|  | Income             | (2,500)                  | (744)                    | 1,756                      | (6,110)          | (6,110)                    | 0                          |   |
| Portfolio Holder: <b>Cllr Val Keitch</b>     | TOTAL              | 38,525                   | 24,862                   | (13,663)                   | 75,720           | 75,720                     | 0                          |   |
| PLANNING POLICY (RPP)                        | Expenditure        | 385                      | 0                        | (385)                      | 770              | 770                        | 0                          |   |
|  | Income             | 0                        | 0                        | 0                          | 0                | 0                          | 0                          |   |
| Portfolio Holder: <b>Cllr Val Keitch</b>     | TOTAL              | 385                      | 0                        | (385)                      | 770              | 770                        | 0                          |   |
| VOLUNTARY, COMM & SOCIAL ENT ( SVCSE)        | Expenditure        | 149,095                  | 163,776                  | 14,681                     | 291,540          | 291,540                    | 0                          | The budget profile in respect of grants to voluntary bodies will be amended to reflect the pattern of expenditure   |
|  | Income             | 0                        | 0                        | 0                          | 0                | 0                          | 0                          |   |
| Portfolio Holder: <b>Cllr Val Keitch</b>     | TOTAL              | 149,095                  | 163,776                  | 14,681                     | 291,540          | 291,540                    | 0                          |   |
| <b>TOTAL STRATEGIC PLANNING</b>              | <b>Expenditure</b> | <b>653,847</b>           | <b>639,216</b>           | <b>(14,631)</b>            | <b>1,250,900</b> | <b>1,250,900</b>           | <b>0</b>                   |   |
|  | <b>Income</b>      | <b>(123,710)</b>         | <b>(111,368)</b>         | <b>12,342</b>              | <b>(248,530)</b> | <b>(248,530)</b>           | <b>0</b>                   |   |
|  | <b>TOTAL</b>       | <b>530,137</b>           | <b>527,848</b>           | <b>(2,289)</b>             | <b>1,002,370</b> | <b>1,002,370</b>           | <b>0</b>                   |   |
| <b>Strategy &amp; Comm Specialists</b>       |                    |                          |                          |                            |                  |                            |                            |   |
| Service Manager: Netta Meadow                |                    |                          |                          |                            |                  |                            |                            |   |
| STRGY & COMM LEAD SPECIALISTS (SCLS)         | Expenditure        | 100,870                  | 100,531                  | (339)                      | 201,740          | 201,740                    | 0                          | No variance is anticipated  |
|  | Income             | 0                        | 0                        | 0                          | 0                | 0                          | 0                          |   |
| Portfolio Holder: <b>Cllr Val Keitch</b>     | TOTAL              | 100,870                  | 100,531                  | (339)                      | 201,740          | 201,740                    | 0                          |   |
| <b>TOTAL STRATEGY &amp; COMM SPECIALISTS</b> | <b>Expenditure</b> | <b>100,870</b>           | <b>100,531</b>           | <b>(339)</b>               | <b>201,740</b>   | <b>201,740</b>             | <b>0</b>                   |   |
|  | <b>Income</b>      | <b>0</b>                 | <b>0</b>                 | <b>0</b>                   | <b>0</b>         | <b>0</b>                   | <b>0</b>                   |   |
|  | <b>TOTAL</b>       | <b>100,870</b>           | <b>100,531</b>           | <b>(339)</b>               | <b>201,740</b>   | <b>201,740</b>             | <b>0</b>                   |   |
| <b>TOTAL STRATEGY &amp; COMMISSIONING</b>    | <b>Expenditure</b> | <b>1,071,702</b>         | <b>990,063</b>           | <b>(81,639)</b>            | <b>2,084,380</b> | <b>2,084,380</b>           | <b>0</b>                   |   |
|  | <b>Income</b>      | <b>(123,710)</b>         | <b>(111,368)</b>         | <b>12,342</b>              | <b>(248,530)</b> | <b>(248,530)</b>           | <b>0</b>                   |   |
|  | <b>TOTAL</b>       | <b>947,992</b>           | <b>878,695</b>           | <b>(69,297)</b>            | <b>1,835,850</b> | <b>1,835,850</b>           | <b>0</b>                   |   |
| <b>SUPPORT SERVICES</b>                      |                    |                          |                          |                            |                  |                            |                            |   |
| Director: Netta Meadows                      |                    |                          |                          |                            |                  |                            |                            |   |
| <b>Support Services Case</b>                 |                    |                          |                          |                            |                  |                            |                            |   |
| Service Manager: Lisa Davis                  |                    |                          |                          |                            |                  |                            |                            |   |
| SUPPORT SERVICES CASE OFFICERS (RCO)         | Expenditure        | 485,075                  | 485,063                  | (12)                       | 970,150          | 970,150                    | 0                          | Temporary recruitment will provide support to GIS/GMS function and to replace a staff member currently on secondment. The Digital Strategy gives some uncertainty at present hence opting for temporary solutions. Predict Nil variance by end of year.   |
|  | Income             | 0                        | 0                        | 0                          | 0                | 0                          | 0                          |   |
| Portfolio Holder: <b>Cllr Peter Seib</b>     | TOTAL              | 485,075                  | 485,063                  | (12)                       | 970,150          | 970,150                    | 0                          |   |
| SUPPORT SERVICES CASE WORK (RXC)             | Expenditure        | 180,420                  | 126,554                  | (53,866)                   | 360,840          | 310,840                    | (50,000)                   | Review of old PC's and laptops currently being undertaken to establish number of renewals required. Likely to be large amount of spend in Quarter 3. However, we continue to see a reduction in postage, mfd usage and printing and stationery due to new ways of working and associated channel shift. |



| Service with Elements                    |                    | Year to date                  |                               |                                 | Outturn Forecast   |                                 |                                 | Budget Holders' Comments on Variances to Profiled Budgets & Outturn<br><i>Accountants' Comments in Italics</i>  |
|--|--------------------|-------------------------------|-------------------------------|---------------------------------|--------------------|---------------------------------|---------------------------------|---|
|  |                    | Budget to 30th September<br>£ | Actual to 30th September<br>£ | Variance to 30th September<br>£ | Annual Budget<br>£ | Expected Total by Year End<br>£ | Variance expected 31/03/20<br>£ |   |
|  | Income             | (47,735)                      | (18,792)                      | 28,943                          | (95,470)           | (55,000)                        | 40,470                          | Internal print requirements are continuing to reduce as a result of channel shift efforts and conscious shift to producing less paper in line with environment strategy. The external print contract is due to expire in 2020 and is currently under review. This may impact internal requirements in the next financial year but will not alter demand this year. Current income target is considered unachievable.  |
| Portfolio Holder: <b>ClIr Peter Seib</b> | TOTAL              | 132,685                       | 107,762                       | (24,923)                        | 265,370            | 255,840                         | (9,530)                         |   |
| <b>TOTAL SUPPORT SERVICES CASE</b>       | <b>Expenditure</b> | <b>665,495</b>                | <b>611,617</b>                | <b>(53,878)</b>                 | <b>1,330,990</b>   | <b>1,280,990</b>                | <b>(50,000)</b>                 |   |
|  | <b>Income</b>      | <b>(47,735)</b>               | <b>(18,792)</b>               | <b>28,943</b>                   | <b>(95,470)</b>    | <b>(55,000)</b>                 | <b>40,470</b>                   |   |
|  | <b>TOTAL</b>       | <b>617,760</b>                | <b>592,825</b>                | <b>(24,935)</b>                 | <b>1,235,520</b>   | <b>1,225,990</b>                | <b>(9,530)</b>                  |   |
| <b>Support Services Functions</b>        |                    |                               |                               |                                 |                    |                                 |                                 |   |
| Service Manager: Nicola Hix              |                    |                               |                               |                                 |                    |                                 |                                 |   |
| FINANCE CORPORATE COSTS (RFC)            | Expenditure        | 1,541,407                     | 1,378,274                     | (163,133)                       | 2,791,170          | 3,727,455                       | 936,285                         | Underspend on budget in respect of insurance premiums, offset by interest payable in respect of external borrowing. Interest income surplus to be transferred to Treasury Management Reserve.<br>It is anticipated that the budget for investment income will be exceeded. The variance to date is in respect of investment income, the budget profile will be amended to reflect the trend of income to be received. |
|  | Income             | (750,565)                     | (287,770)                     | 462,795                         | (2,028,650)        | (3,335,180)                     | (1,306,530)                     |   |
| Portfolio Holder: <b>ClIr Peter Seib</b> | TOTAL              | 790,842                       | 1,090,504                     | 299,662                         | 762,520            | 392,275                         | (370,245)                       |   |
| Service Manager: Lisa Davis              |                    |                               |                               |                                 |                    |                                 |                                 |   |
| FINANCE (RFS)                            | Expenditure        | 40,479                        | 52,308                        | 11,829                          | 90,540             | 90,540                          | 0                               | On track with no variance expected at year end.   |
|  | Income             | (9,165)                       | (10,071)                      | (906)                           | (18,330)           | (18,330)                        | 0                               |   |
| Portfolio Holder: <b>ClIr Peter Seib</b> | TOTAL              | 31,314                        | 42,237                        | 10,923                          | 72,210             | 72,210                          | 0                               |   |
| HR & PAYROLL (RHR)                       | Expenditure        | 26,645                        | 13,171                        | (13,474)                        | 53,290             | 53,290                          | 0                               | On track with no variance expected at year end.   |
|  | Income             | (4,990)                       | (6,562)                       | (1,572)                         | (12,870)           | (12,870)                        | 0                               |   |
| Portfolio Holder: <b>ClIr Peter Seib</b> | TOTAL              | 21,655                        | 6,609                         | (15,046)                        | 40,420             | 40,420                          | 0                               |   |
| IT (RIT)                                 | Expenditure        | 388,204                       | 802,709                       | 414,505                         | 456,640            | 456,640                         | 0                               | Variance due to payments in advance and expenditure being incurred that is not currently budgeted for.  |
|  | Income             | (6,830)                       | (6,754)                       | 76                              | (16,770)           | (16,770)                        | 0                               |   |
| Portfolio Holder: <b>ClIr Peter Seib</b> | TOTAL              | 381,374                       | 795,955                       | 414,581                         | 439,870            | 439,870                         | 0                               |   |
| DEMOCRATIC SERVICES (RLD)                | Expenditure        | 323,990                       | 305,349                       | (18,641)                        | 632,380            | 632,380                         | 0                               | On track with no variance expected at year end.   |
|  | Income             | (700)                         | (6,154)                       | (5,454)                         | (1,400)            | (1,400)                         | 0                               |   |
| Portfolio Holder: <b>ClIr Peter Seib</b> | TOTAL              | 323,290                       | 299,195                       | (24,095)                        | 630,980            | 630,980                         | 0                               |   |
| ELECTIONS (RLE)                          | Expenditure        | 69,210                        | 598,272                       | 529,062                         | 167,340            | 162,340                         | (5,000)                         | It is anticipated that at year end there will be a small underspend for the electoral registration and elections budgets. However, this is dependant on the number of by-elections that happen in the remainder of the financial year.<br>The variance to date is in respect of expenditure on the recent elections, a transfer from the earmarked reserve will be made to cover this expenditure                     |
|  | Income             | (4,010)                       | (409,680)                     | (405,670)                       | (8,020)            | (8,020)                         | 0                               |   |
| Portfolio Holder: <b>ClIr Peter Seib</b> | TOTAL              | 65,200                        | 188,592                       | 123,392                         | 159,320            | 154,320                         | (5,000)                         |   |
| LEGAL (RLL)                              | Expenditure        | 57,250                        | 19,022                        | (38,228)                        | 90,660             | 90,660                          | 0                               | Under recovery of £30k expected at year end due to capacity within team and requirement to send more work externally  |
|  | Income             | (36,390)                      | (18,947)                      | 17,443                          | (73,880)           | (43,880)                        | 30,000                          |   |
| Portfolio Holder: <b>ClIr Peter Seib</b> | TOTAL              | 20,860                        | 75                            | (20,785)                        | 16,780             | 46,780                          | 30,000                          |   |
| <b>TOTAL SUPPORT SERVICES FUNCTIONS</b>  | <b>Expenditure</b> | <b>2,447,185</b>              | <b>3,169,105</b>              | <b>721,920</b>                  | <b>4,282,020</b>   | <b>5,213,305</b>                | <b>931,285</b>                  |   |
|  | <b>Income</b>      | <b>(812,650)</b>              | <b>(745,938)</b>              | <b>66,712</b>                   | <b>(2,159,920)</b> | <b>(3,436,450)</b>              | <b>(1,276,530)</b>              |   |
|  | <b>TOTAL</b>       | <b>1,634,535</b>              | <b>2,423,167</b>              | <b>788,632</b>                  | <b>2,122,100</b>   | <b>1,776,855</b>                | <b>(345,245)</b>                |   |
| <b>Support Services Specialists</b>      |                    |                               |                               |                                 |                    |                                 |                                 |   |
| Service Manager: Netta Meadows           |                    |                               |                               |                                 |                    |                                 |                                 |   |
| SUPPORT SERV LEAD SPECIALISTS (RLS)      | Expenditure        | 187,065                       | 200,548                       | 13,483                          | 374,130            | 374,130                         | 0                               |   |
|  | Income             | 0                             | 0                             | 0                               | 0                  | 0                               | 0                               |   |
| Portfolio Holder: <b>ClIr Peter Seib</b> | TOTAL              | 187,065                       | 200,548                       | 13,483                          | 374,130            | 374,130                         | 0                               |   |
| Service Manager: Lisa Davis              |                    |                               |                               |                                 |                    |                                 |                                 |   |
| SUPPORT SERVICES SPECIALISTS (RSS)       | Expenditure        | 476,840                       | 450,117                       | (26,723)                        | 926,100            | 926,100                         | 0                               | On track with no variance expected at year end  |
|  | Income             | 0                             | (833)                         | (833)                           | 0                  | 0                               | 0                               |   |
| Portfolio Holder: <b>ClIr Peter Seib</b> | TOTAL              | 476,840                       | 449,284                       | (27,556)                        | 926,100            | 926,100                         | 0                               |   |
| <b>TOTAL SUPPORTSERVICES SPECIALISTS</b> | <b>Expenditure</b> | <b>663,905</b>                | <b>650,665</b>                | <b>(13,240)</b>                 | <b>1,300,230</b>   | <b>1,300,230</b>                | <b>0</b>                        |   |



| Service with Elements         |              | Year to date                |                             |                               | Outturn Forecast  |                               |                                  | Budget Holders' Comments on Variances to Profiled Budgets & Outturn<br><i>Accountants' Comments in Italics</i> |
|-------------------------------|--------------|-----------------------------|-----------------------------|-------------------------------|-------------------|-------------------------------|----------------------------------|--|
|                               |              | Budget to 30th<br>September | Actual to 30th<br>September | Variance to<br>30th September | Annual Budget     | Expected Total<br>by Year End | Variance<br>expected<br>31/03/20 |  |
|                               |              | £                           | £                           | £                             | £                 | £                             | £                                |  |
|                               | Income       | 0                           | (833)                       | (833)                         | 0                 | 0                             | 0                                |  |
|                               | <b>TOTAL</b> | <b>663,905</b>              | <b>649,832</b>              | <b>(14,073)</b>               | <b>1,300,230</b>  | <b>1,300,230</b>              | <b>0</b>                         |  |
| <b>TOTAL SUPPORT SERVICES</b> | Expenditure  | 3,776,585                   | 4,431,387                   | 654,802                       | 6,913,240         | 7,794,525                     | 881,285                          |  |
|                               | Income       | (860,385)                   | (765,563)                   | 94,822                        | (2,255,390)       | (3,491,450)                   | (1,236,060)                      |  |
|                               | <b>TOTAL</b> | <b>2,916,200</b>            | <b>3,665,824</b>            | <b>749,624</b>                | <b>4,657,850</b>  | <b>4,303,075</b>              | <b>(354,775)</b>                 |  |
| <b>TOTAL SSDC</b>             | Expenditure  | 33,341,858                  | 32,040,503                  | (1,301,355)                   | 65,221,631        | 66,794,316                    | 1,572,685                        |  |
|                               | Income       | (24,072,903)                | (25,653,430)                | (1,580,527)                   | (48,853,541)      | (50,432,501)                  | (1,128,960)                      |  |
|                               | <b>TOTAL</b> | <b>9,268,955</b>            | <b>6,387,073</b>            | <b>(2,881,882)</b>            | <b>16,368,090</b> | <b>16,361,815</b>             | <b>(6,275)</b>                   |  |